



St Albans Cathedral: Cathedral Guide, role description

Cathedral Guides undertake duties on the Cathedral floor every day except Christmas Eve, Christmas Day and Good Friday between 10.30am and 4.30pm (Mon – Fri), 10.30am and 4 pm (Sat) and 12.45pm and 5pm on Sundays. They are part of the large team of volunteers who welcome visitors to the Cathedral and interpret the building for them.

The Role:

- This is a voluntary role
- Cathedral guides are expected to undergo training, the formal element of which takes place between September and March by way of a monthly meeting generally held on Wednesday evenings. The informal element consists of personal study and working with a mentor
- The role is flexible: Cathedral guides work on a rota basis and undertake two non-overlapping duties lasting approximately 2 & 1/4 hours per month (one tour and one other)
- Cathedral guides are expected to attend 50% of the Guides' Evening meetings/talks (approximately once a month usually on a Wednesday) and an annual Saturday training morning held in January
- Experienced guides undertake booked paid tour parties on behalf of the Cathedral

Person specification

- Experience in speaking to groups of people (up to 20)
- Willingness to interact with a wide variety of people of all ages and from all walks of life
- Ability to absorb a wide range of knowledge and to be able to convey it in an interesting and engaging way
- Strong communication and interpersonal skills
- Welcoming and friendly manner
- Ability to 'think on your feet' and to adapt to changing circumstances
- An interest/background in history, local history, theology, church history and/or architecture is desirable but not essential

Other information:

- This role does not require a Disclosure and Barring Service (DBS) check, but volunteers are expected to undergo some safeguarding training. Volunteers are also encouraged to attend an introductory course for new volunteers run by the Cathedral and additional training as required.
- **Applicants are expected to be in sympathy with the mission of the Cathedral**

If you are interested in finding out more, please email volunteers@stalbanscathedral.org